

**Deputy Chief Executive's Office**

Dean Taylor

**TO: ALL MEMBERS OF THE COUNCIL**

Your Ref:

Our Ref: CA/SAHC

Please ask for: Mrs S Cole

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24 February 2011

Dear Councillor,

**YOU ARE HEREBY SUMMONED** to attend the meeting of the Herefordshire Council to be held on **Friday 4 March 2011** at The Shirehall, St Peter's Square, Hereford. at 10.30 am at which the business set out in the attached agenda is proposed to be transacted.

Please note that car parking will be available at the Shirehall for elected Members.

Yours sincerely



**C CHAPMAN**  
**ASSISTANT DIRECTOR, LAW AND GOVERNANCE**



# AGENDA

## Council

Date: **Friday 4 March 2011**

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Time: **10.30 am**

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Place: **The Shirehall, St Peter's Square, Hereford.**

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Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

**Sally Cole, Committee Manager Executive**

Tel: 01432 260249

Email: [scole@herefordshire.gov.uk](mailto:scole@herefordshire.gov.uk)

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If you would like help to understand this document, or would like it in another format or language, please call Sally Cole, Committee Manager Executive on 01432 260249 or e-mail [scole@herefordshire.gov.uk](mailto:scole@herefordshire.gov.uk) in advance of the meeting.

# Agenda for the Meeting of the Council

## Membership

**Chairman**

**Vice-Chairman**

**Councillor J Stone**

**Councillor JB Williams**

Councillor PA Andrews

Councillor LO Barnett

Councillor PL Bettington

Councillor WLS Bowen

Councillor ACR Chappell

Councillor PGH Cutter

Councillor H Davies

Councillor BA Durkin

Councillor MJ Fishley

Councillor JHR Goodwin

Councillor DW Greenow

Councillor KS Guthrie

Councillor MAF Hubbard

Councillor RC Hunt

Councillor JA Hyde

Councillor JG Jarvis

Councillor Brig P Jones CBE

Councillor MD Lloyd-Hayes

Councillor RI Matthews

Councillor PM Morgan

Councillor JE Pemberton

Councillor GA Powell

Councillor SJ Robertson

Councillor RH Smith

Councillor AP Taylor

Councillor AM Toon

Councillor WJ Walling

Councillor DB Wilcox

Councillor WU Attfield

Councillor CM Bartrum

Councillor AJM Blackshaw

Councillor H Bramer

Councillor ME Cooper

Councillor SPA Daniels

Councillor GFM Dawe

Councillor PJ Edwards

Councillor JP French

Councillor AE Gray

Councillor KG Grumbley

Councillor JW Hope MBE

Councillor B Hunt

Councillor TW Hunt

Councillor TM James

Councillor AW Johnson

Councillor JJD Lavender

Councillor G Lucas

Councillor PJ McCaull

Councillor AT Oliver

Councillor RJ Phillips

Councillor PD Price

Councillor A Seldon

Councillor RV Stockton

Councillor DC Taylor

Councillor NL Vaughan

Councillor PJ Watts

Councillor JD Woodward

## **GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS**

The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.

A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.

Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is. A Councillor who has declared a prejudicial interest at a meeting may nevertheless be able to address that meeting, but only in circumstances where an ordinary member of the public would be also allowed to speak. In such circumstances, the Councillor concerned will have the same opportunity to address the meeting and on the same terms. However, a Councillor exercising their ability to speak in these circumstances must leave the meeting immediately after they have spoken.

## AGENDA

	Pages
<b>1. PRAYERS</b>	
<b>2. APOLOGIES FOR ABSENCE</b> To receive apologies for absence.	
<b>3. DECLARATIONS OF INTEREST</b> To receive any declarations of interest by Members in respect of items on the Agenda.	
<b>4. MINUTES</b> To approve and sign the Minutes of the meeting held on 4 February 2011.	1 - 32
<b>5. CHAIRMAN'S ANNOUNCEMENTS</b> To receive the Chairman's announcements and petitions from members of the public.	
<b>RECOMMENDATION:</b> That Council confirm the cancellation of the Council meeting scheduled for Friday 15 April 2011.	
<b>6. QUESTIONS FROM MEMBERS OF THE PUBLIC</b> To receive questions from members of the public.	33 - 40
<b>7. FORMAL QUESTIONS FROM COUNCILLORS TO THE CABINET MEMBERS AND CHAIRMEN UNDER STANDING ORDERS</b> To receive any written questions from Councillors.	
<b>8. NOTICES OF MOTION UNDER STANDING ORDERS</b> There are no Notices of Motion.	
<b>9. COUNCIL TAX RESOLUTION 2011/12</b> To set the Council Tax amounts for each category of dwelling in Herefordshire for 2011/12 and to calculate the Council's budget requirements.	41 - 62
<b>10. LOCAL DEVELOPMENT FRAMEWORK AND LOCAL TRANSPORT PLAN</b> To agree revisions to the timetable for preparation of the Local Development Framework; and agree interim arrangements in respect of the Local Transport Plan.	63 - 68
<b>11. CONSTITUTIONAL AMENDMENTS</b>	
<b>A. Shadow Health and Wellbeing Board</b> To advise Members of the proposed requirement to establish a Health and Wellbeing Board (HWBB) and to progress the Council's status as an Early Implementer for the Department of Health (DoH) by creating a shadow board.	69 - 76
<b>B. Substitute Members</b> To seek approval for and present matters relating to the Council Constitution.	77 - 80
<b>12. LEADER'S REPORT</b> To provide an overview of the Executive's activity since the last meeting of	81 - 84

Council and over the period of the administration.

<b>13. ANNUAL REPORT OF THE STANDARDS COMMITTEE</b>	85 - 90
To inform the Council of the main activities of the Committee during the period from January 2010 to February 2011.	
<b>14. ANNUAL REPORT OF THE PLANNING COMMITTEE 2010-2011</b>	91 - 92
To inform the Council of the activities of the Committee during the previous year.	
<b>15. ANNUAL REPORT OF THE REGULATORY COMMITTEE 2010-2011</b>	93 - 96
To note the main activities of the Committee during the period June 2010 – February 2011.	
<b>16. ANNUAL REPORT OF THE AUDIT AND GOVERNANCE COMMITTEE 2010-2011</b>	97 - 100
To inform the council of the activities of the above Committee between May 2010 and January 2011 and to note the report, which is for information.	
<b>17. ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE 2010-2011</b>	101 - 108
To inform Council of the work undertaken by the Scrutiny function from May 2010 to February 2011.	
<b>18. WEST MERCIA POLICE AUTHORITY</b>	109 - 114
To receive the report of the meeting of the West Mercia Police Authority held on 14 December 2010. Councillor B Hunt has been nominated for the purpose of answering questions on the discharge of the functions of the Police Authority.	
<b>19. HEREFORD &amp; WORCESTER FIRE AND RESCUE AUTHORITY</b>	115 - 120
To receive the report of the meetings of the Hereford & Worcester Fire and Rescue Authority held on 17 December 2010 and 16 February 2011.	